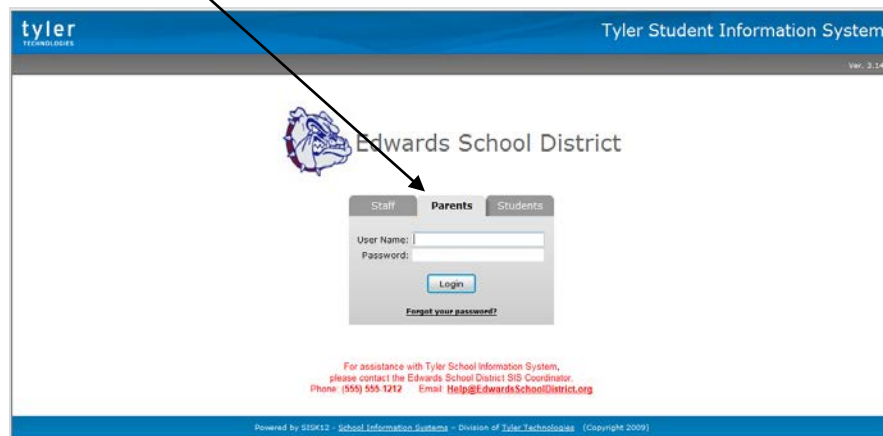


SIS Parent Portal

Enhance your connection between your children and their education.

To begin using the Parent Portal, simply follow these steps:

1. Fill out the Parent Portal Registration form and return it to the school.
2. Your password will be emailed to the address you provided on the registration form.
3. Go to the Parent Portal web page <http://sisk12.stjschools.org/SJ>. You may also go to the school homepage at <http://www.stjschools.org> and click the parents tab and choose Parent Portal.
4. Click on the Parents tab and then log in. You must be on the Parents tab in order for your login to work.



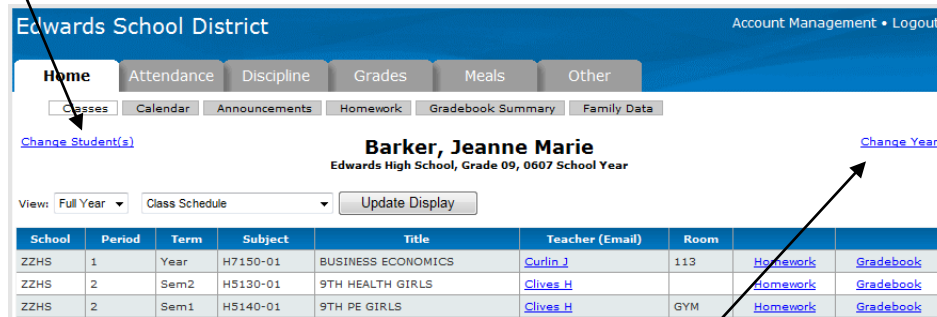
If you have problems or questions about accessing the site, please contact the school where your child is enrolled.

NOTE:

- If your email address changes, be sure to contact the school and let them know so your contact info can be updated.
- As part of the security procedures, the **ONLY** way to receive your password is by email. The school office cannot give it to you because they do not have access to your password.

Once inside the Portal, you will have access to several different areas of information for each child you have enrolled in the district. Each of these areas is explained below.

If you have more than one child enrolled, select which child’s information you wish to view by clicking the Change Student(s) link at the top of the page.



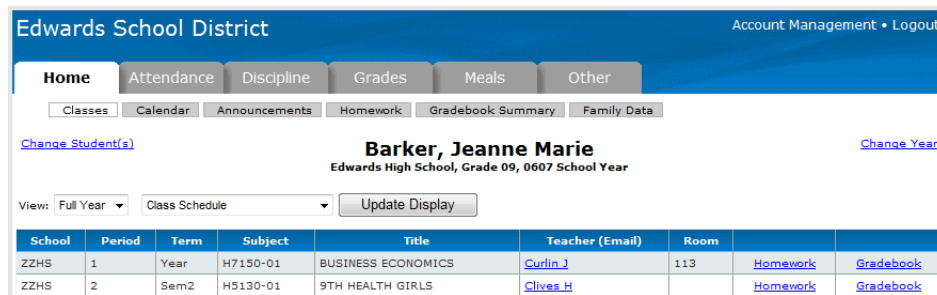
Normally you will want to view information for the current school year, but if you have a need to view information from a previous school year, use the Change Year link.

On any of the pages, if a teacher’s name is underlined, it means an email address is available for that teacher. Clicking the name will let you send an email to them.

Home Tab

Classes

The drop-downs on this page can be used to select a specific semester, term, or the full year as well as to change between the student’s class schedule, class change history, 4-year course plan, and class pre-registration requests.



From the class schedule, you can access the Homework and Gradebook for each class by clicking the appropriate link.

Homework

Homework for the selected class displays on this page for a set period of time, determined by the teacher.

Gradebook

This screen shows all entries from the gradebook (including all assignments that have been entered by the teacher.) Use the drop-down lists to change the order of the grades or to select a specific term. Click the Update Display button to re-display the page based on your selections.

Calendar

The calendar allows for the viewing of homework assignments, absences and tardies, and discipline incidents for your students. Check the All Students box to see the data for all students or leave it unchecked and switch between students by using the Change Students link in the upper left corner. Holding the mouse over the icons on the calendar will display details for that item. NOTE: The default selections for what to display on the calendar can be set on the Account Management page.

Edwards School District Account Management • Logout

Home Attendance Discipline Grades Meals Other

Classes Calendar Announcements Homework Gradebook Summary Family Data

[Change Student\(s\)](#) **Barker, Jeanne Marie** [Change Year](#)
Edwards High School, Grade 09, 0607 School Year

Show: All Students Homework Attendance Discipline Update Display

Nov - 2006

SUN	MON	TUE	WED	THU	FRI	SAT
			Jeanne 1 ✘	2	Jeanne 3 🔔	4
5	6	7	8	9	10	11
12	13	14	Jeanne 15 🔔	16	17	18
19	20	21	Period: 1 Subject: H7150 BUSINESS ECONOMICS-01 Read chapters 5 and 6. Be prepared for a quiz over this material			
26	27	Jeanne 28 🔔	Jeanne 29 🔔	30		

Announcements

Any current announcements from the district are displayed on this page. Use the calendar to change the date and view previous announcements.

Edwards School District Account Management • Logout

Home Attendance Discipline Grades Meals Other

Classes Calendar Announcements Homework Gradebook Summary Family Data

[Change Student\(s\)](#) **Barker, Jeanne Marie** [Change Year](#)
Edwards High School, Grade 09, 0607 School Year

Announcements for 01/02/07

Announcements from Edwards High School:
Head Lice Alert

ALERT: This alert has been issued as the result of a higher than average incidence of head lice infestation.

Head lice do not carry any disease, nor does their presence mean that you or your child are dirty. Head lice can infest anyone. To prevent further spread of head lice to other students, this condition should be treated immediately. If infested, your child will not be allowed to return to class until the infestation has been properly treated. You may wish to consult your family physician, a local pharmacist, the school nurse, or you can follow the recommendations below. In addition, you should inspect the entire family for head lice as your child may have spread it to other members.

Homework

View the homework assignments for all classes.

Edwards School District Account Management • Logout

Home Attendance Discipline Grades Meals Other

Classes Calendar Announcements Homework Gradebook Summary Family Data

[Change Student\(s\)](#) **Barker, Jeanne Marie** [Change Year](#)
Edwards High School, Grade 09, 0607 School Year

From: 12/10/07 To: 01/10/08

School	Date	Class	Homework	Teacher
ZZHS	12/15/07	APPLIED MATH I	Test Friday on Graphing Linear Equations. STUDY, STUDY STUDY :)	Mathman J
ZZHS	12/14/07	APPLIED MATH I	Make corrections to your Chapter Review in a different color. Study for the test tomorrow.	Mathman J
ZZHS	12/13/07	APPLIED MATH I	p. 115 Chapter Review all SHOW ALL WORK	Mathman J
ZZHS	12/12/07	APPLIED MATH I	p. 109 #1-7, 10-20 SHOW ALL WORK	Mathman J
ZZHS	12/11/07	APPLIED MATH I	p. 104 #2-42 even SHOW ALL WORK	Mathman J

Gradebook Summary

This page shows a calculated grade in each class based on all of the assignments, tests, etc. which have occurred to date. The percentages and grades on this page will change each time new scores are entered into the gradebook.

Edwards School District Account Management • Logout

Home Attendance Discipline Grades Meals Other

Classes Calendar Announcements Homework Gradebook Summary Family Data

[Change Student\(s\)](#) **Barker, Jeanne Marie** [Change Year](#)
Edwards High School, Grade 09, 0607 School Year

Show Term Show Progress

School	Per	Term	Subject	Title	Teacher	Prog-1	Term-1	Prog-2	Term-2	Sem-1	Prog-3	Term-3	Prog-4	Term-4	Sem-2
ZZHS	1	Y	H7150-01	BUSINESS ECONOMICS	Curlin J	89% B+	74% C	65% D	56% F	71% C-					Detail
ZZHS	2	S1	HS140-01	9TH PE GIRLS	Clives H	100% A	100% A	100% A	100% A	100% A					Detail
ZZHS	2	S2	HS130-01	9TH HEALTH GIRLS	Clives H										Detail
ZZHS	3	Y	H1115-01	ENGLISH I - M	Magee K	74% C	81% B-	64% D	73% C	77% C+					Detail
ZZHS	4	Y	H2110-02	APPLIED MATH I	Mathman J	73% C	79% C+	76% C	74% C	79% C+					Detail
ZZHS	5	Y	H7105-02	KEYBOARDING	Gilmore J	40% F	50% F	65% D	62% D-	52% F					Detail

Family Data

This screen shows the contact information the district has for your family. If you notice anything which is incorrect, please contact the school where your child is enrolled.

Edwards School District
Account Management • Logout

Home
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[Change Student\(s\)](#)
[Change Year](#)

Barker, Debbie Eilene

Edwards Middle School, Grade 07, 0607 School Year

Birthdate: Gender: Race:

Home Telephone-1: Home Telephone-2:

911 Address:

Mailing Address Override:

Primary Parent:

Work:

Primary Parent's Spouse:

Work:

Emergency Contacts:

Name	Cell Phone	Home Phone	Work Phone
Barker, Lisa (Aunt)	(555)314-6982	(555)314-6996	(555)314-3140
Samuels, Allen (Neighbor)		(555)314-4220	(555)314-8522

Other members:

Name	Age (YY-MM)	Primary Enrolled Site
Student: Barker, Michelle Kay	18-2	Edwards High School
Student: Barker, Jeanne Marie	17-0	Edwards High School
Student: Barker, Max Paul	10-10	Edwards Elementary
Barker, Catherine (Grandparent)		

Attendance Tab

Attendance

This area displays all dates with attendance markings in the selected school year as well as the student's attendance percentage.

Edwards School District
Account Management • Logout

Home
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Other

Regular Attendance (Absences)
Special Additional Attendance
Attendance Steps

[Change Student\(s\)](#)
[Change Year](#)

Barker, Jeanne Marie

Edwards High School, Grade 09, 0607 School Year

Days: 78.00 OE 88 (99.98%)
Hours: 476.72 OE 508.78 (99.70%)

School	Date	P1	P2	P3	P4	P5	P6	P7	Days	Hours	Comment
ZZHS	01/03/07	V	V	L	T	V			0.5	3.133	Dental surgery-all 4 wisdom teeth removed today. Mother called this morning at 7:35 am. She will drop by this afternoon at 2:00 to pick up homework assignments and textbooks. Check-In at 10:04 AM Check-In at 10:04 AM Check-In at 10:13 AM
ZZHS	12/13/06						X			0.900	Personal hygiene issue
ZZHS	11/29/06	X	X	X	X	X	X	X	1.0	6.333	Appointment with oral surgeon regarding wisdom teeth
ZZHS	11/28/06	X	X	X	X	X	X	X	1.0	6.333	Severe tooth ache
ZZHS	11/03/06	X	X	X					0.5	2.700	Doctor Appointment
ZZHS	10/24/06							T			Says she didn't hear the bell
ZZHS	10/23/06	X	X	X	X	X	X	X	1.0	6.333	Flu symptoms, running temp
ZZHS	09/28/06	X	X	X	X	X	X	X	1.0	6.333	Doctor Appointment
ZZHS	09/18/06							T			Trouble getting her locker to open
ZZHS	09/14/06				T						Held over from 3rd hr class to talk with Ms Magee
ZZHS	09/07/06							T			Talking with friends, didn't hear the bell
ZZHS	09/06/06							T			Was in the restroom when the bell rang
ZZHS	09/01/06							T	T		Talking, didn't hear the bell ring

Special Additional Attendance

If the district tracks and reports attendance that occurs outside the normal school day, it will be displayed on this page.

Attendance Steps

Districts have the ability to designate a point value for each absence (e.g. excused absences might count as five points, excused absences count as one point, etc.) These points are then totaled and letters are mailed to the parents of students who have more than a certain number of points. Contact the district for details about their Attendance Step policy.

Discipline Tab

If the student has had any discipline incidents, they will be displayed on this page.

Edwards School District Account Management • Logout

Home Attendance **Discipline** Grades Meals Other

[Change Student\(s\)](#) **Barker, Jeanne Marie** [Change Year](#)
Edwards High School, Grade 09, 0607 School Year

School	Date	Incident	Action Date	Action	Days	Place/Rm	Teacher
ZZHS	09/14/07	Dress Code Violation	04/03/07	In-school Suspension	1	Classroom	
ZZHS	08/13/07	Disruptive Speech or Conduct	05/09/07	In-school Suspension	2	Classroom	
ZZHS	07/17/07	Dress Code Violation	05/09/07	Out-of-school Suspension	1	Gym	
ZZHS	11/01/06	Failure to serve Detention	11/02/06	In-school Suspension	1	Grounds	
ZZHS	10/23/06	Excessive Tardiness	10/25/06	After School Detention	0	Classroom	
ZZHS	09/27/06	Excessive Tardiness	10/04/06	After School Detention	0	Classroom	

Grades Tab

Regular Grades

All grades for the year for the student are displayed on this page. These are the final grades received for each period. These grades do not appear until the final grade has been assigned for the specified period.

Edwards School District Account Management • Logout

Home Attendance Discipline **Grades** Meals Other

Regular Grades Progress Grades Credits and GPA High School Transcript

[Change Student\(s\)](#) **Barker, Jeanne Marie** [Change Year](#)
Edwards High School, Grade 09, 0607 School Year

School	Per	Dept	Subject	Title	Citizen	T1	T2	X1	S1	T3	T4	X2	S2	Credits	Teacher	Comment
ZZHS	1	Communication Arts	H1116-01	English Modified		B-	C		C+	B				0.500	Sands W	
ZZHS	1	Practical Arts	H7150-01	Business Economics		C	B		B	C				0.500	Curlin J	TOO MUCH SOCIALIZING
ZZHS	2	Health	H5130-01	9th Health Girls						A				0.000	Clives H	
ZZHS	2	Physical Education	H5140-01	9th Pe Girls		A	B		A					0.500	Wright F	GOOD ATTITUDE

Progress Grades

These are the grades that show on a mid-term progress report. Once posted, they do not change, just like Regular Grades. These grades are not usually used for calculating GPAs or awarding graduation credit.

School	Per	Dept	Subject	Title	Citizen	P1	P2	P3	P4	Credits	Teacher	Comment
ZZHS	1	Communication Arts	H1116-01	English Modified		C	D+				Sands W	
ZZHS	1	Practical Arts	H7150-01	Business Economics		B	D				Curlin J	COOPERATIVE AND PLEASANT
ZZHS	2	Health	H5130-01	9th Health Girls							Clives H	
ZZHS	2	Physical Education	H5140-01	9th Pe Girls		A	A				Wright F	GOOD LEADERSHIP ABILITY

Credits and GPA

This page shows cumulative-to-date totals of graduation credits and GPAs for different timeframes. *This Year Term-X* shows the term (usually quarter) grade point average for the student. *This Year Semester-X* shows the semester GPA. *Sem Year to Date* is the GPA for the current school year and does not take previous years into account. *Acum Sem thru This Year* is the student's cumulative GPA for their entire high school career.

	Credits	Atmpd Cr.	# Hnrs	GPoints	GPA	GPoints	GPA
This Year Term-1	1.5	1.75	0	3.918	2.2386	3.918	2.2386
This Year Term-2	1.5	1.75	0	4.083	2.3329	4.083	2.3329
This Year Semester-1	3.5	3.5	0	8.83	2.5229	8.83	2.5229
This Year Term-3	1.5	1.5	0	4	2.6670	4	2.6670
This Year Term-4	0	0	0	0	0.0000	0	0.0000
This Year Semester-2	0	0	0	0	0.0000	0	0.0000
Sem Year to Date	3.5	3.5	0	8.83	2.5230	8.83	2.5230
Acum Sem thru This Year	4.5	4.5	0	11.665	2.5920	11.665	2.5920

High School Transcript

For high school students, this screen shows all of the classes the student has taken during their entire high school career. The credits listed in the Credits column count toward graduation. S1 indicated Semester 1 (usually the Fall of the school year) and S2 indicates Semester 2 (usually the Spring semester.)

Year	School	Subject	Title	Credit	Source	S1	S2
0607	ZZHS	H1116-01	English Modified	0.500	Enrolled	C+	
0607	ZZHS	H2001	Basic Math	1.000	Correspondence	B-	B
0607	ZZHS	H2002-01	Mathematics Modified	0.500	Enrolled	D	
0607	ZZHS	H2110-02	Applied Math I	0.000	Enrolled		
0607	ZZHS	H3100-01	American History	0.500	Enrolled	B+	
0607	ZZHS	H4110-01	Physical Science	0.500	Enrolled	C	
0607	ZZHS	H5130-01	9th Health Girls	0.000	Enrolled		
0607	ZZHS	H5140-01	9th Pe Girls	0.500	Enrolled	A	
0607	ZZHS	H7010-01	Study Skills Modified	0.000	Enrolled		
0607	ZZHS	H7105-02	Keyboarding	0.500	Enrolled	C	
0607	ZZHS	H7150-01	Business Economics	0.500	Enrolled	B	

Code	Description
ZZHS	Edwards High School

This is not an official transcript. Please contact your counselor or the school office for an official transcript

Meals Tab

Charges and Deposits

Use this page to view the student's lunch account history. Click Detail to view more information about a date including what the student purchased, whether it was charged or a cash purchase, as well as amounts and check numbers.

School	Date	Breakfast	Lunch	Snack Milk	Deposit	Refund	
ZZHS	07/09/09	0.000	0.00	0.00	0.00	0.00	Detail
ZZHS	08/31/07	0.000	0.00	0.00	-2.50	0.00	Detail
ZZHS	05/01/07	0.000	1.75	0.00	0.00	0.00	Detail
ZZHS	01/05/07	0.000	0.00	0.00	0.00	0.00	Detail
ZZHS	01/04/07	0.000	1.75	0.00	0.00	0.00	Detail
ZZHS	01/03/07	0.000	0.00	0.00	0.00	0.00	Detail
ZZHS	12/21/06	0.000	0.00	0.00	0.00	0.00	Detail

Making Online Meal Deposits through Parent Portal

You can now use Parent Portal to pay meal fees on line!!! To provide this service at no cost to the school district, a convenience fee is added to each transaction; the fee covers processing costs. The convenience fee is a sliding scale charge based on the amount of deposit. The maximum deposit allowed is \$200.00.

Deposit Amount	Sliding Scale Service Charge
\$0.01 – \$20.00	\$1.00
\$20.01 – \$55.00	\$2.00
\$55.01 - \$90.00	\$3.00
\$90.01- \$125.00	\$4.00
\$125.01- \$160.00	\$5.00
\$160.01- \$195.00	\$6.00
\$195.01 +	\$7.00

Steps for paying school meals on-line:

1. Log-in to Parent Portal
2. Go to the Meals tab
3. Go to On-Line Payment option
4. Enter Deposit Amount (a sliding scale notice will appear)
5. Proceed to verification
6. Read the confirmation of charges (includes sliding scale service charge)
7. Proceed to PayPal (PayPal account not required)

Once the transaction is complete, the deposit is immediately posted to your child’s account and can be verified on Parent Portal. If you have questions about this service, please call Linda Webster, St. James R-I Director of Food Services, at 572-265-2717.

Other Tab

Awards

Any awards the student has received are shown here.

School	Award	Date	Action	Action Date	Teacher	Comment
ZZHS	Awards	12/15/06	Miss School Spirit	12/15/06	Graham A	1st Semester award
ZZHS	Special Recognition	12/15/06	Perfect Attendance	12/15/06	Gardens J	1st Semester Award
ZZHS	Teacher Awards	12/15/06	National Council on Youth Leadership	12/15/06	Bookworm A	1st Semester finalist; will compete in Regional competition on 3/25/07

Activities

This page displays all school activities with which the student is involved.

School	Activity	Date	Action	Action Date	Teacher	Comment
ZZHS	Basketball Boys	09/17/06	Junior Varsity	09/17/06	Graham A	B Team
ZZHS	Speech Club	08/21/06	Secretary	08/24/06	Banter T	1st Year Member
ZZHS	Student Council	01/05/07	Grade-09	01/05/07	Buskett G	2nd Semester 9th grade representative

Medical

Use the drop-down list to select the type of entries to view.

School	Vaccine	Exm	Date	Date	Date	Date	Date	Date
ZZCO	DTP - Diphtheria/Tetanus/Pertussis		09/17/92	11/12/92	01/07/93	02/10/94	07/03/97	
ZZCO	HBG - Hepatitis-B (at birth)		09/12/96	10/10/96	04/03/97			
ZZCO	HIB - Hemophilus Influenza		09/17/92	11/12/92	01/07/93	02/10/94		
ZZCO	MMR - Measles/Mumps/Rubella		10/07/93	04/03/97				
ZZCO	OPV - Oral Polio Vaccine		09/17/92	11/12/92	02/10/94	07/03/97		

Assessments

View the scores for each standardized test this student has taken. If the student has not taken a particular test, the page will be blank.

Edwards School District Account Management • Logout

Home Attendance Discipline Grades Meals **Other**

Awards Activities Medical Fines & Fees Assessments

[Change Student\(s\)](#) **Barker, Jeanne Marie** [Change Year](#)
 Edwards High School, Grade 09, 0607 School Year

Best Of ACT SAT PSAT MAP Plan Explore Stanford9 Common

ACT

Taken	EW	WR	TypTst	Eng	Ma	Read	SciReason	Comp	Sum	UM
08/02/06				33	24	34	25	29		

SAT

Taken	Grade	Verbal	Math	VrblNat%	MathNat%	VrblState%	MathState%	Wrt	Essay	MCSUBScr	WrtNat%
11/09/06	9	593	620								

MAP Math

Taken	Grade	Level_Code
01/12/07	7	2

MAP Comm/Arts

Taken	Grade	Level_Code
01/12/07	7	2

MAP Science

Taken	Grade	Level_Code
01/03/07	8	4

Account Management

The Preferences section allows you to set the default items you wish to show on the Calendar page. Checking All Students will make the calendar show all of your students, regardless of which student is currently selected for viewing.

The screenshot shows the 'Account Management' section of the Edwards School District portal. At the top, there is a navigation bar with 'Home', 'Attendance', 'Discipline', 'Grades', 'Meals', and 'Other'. Below this, the 'Account Management' title is centered. Underneath, the 'Preferences' section is visible, showing a list of items to be displayed on the calendar: 'All Students', 'Homework', 'Attendance', and 'Discipline'. Each item has a checked checkbox. A 'Save Preferences' button is located at the bottom of the form.

If you want to alter your password, you can do so in the Change Password section.

The screenshot shows the 'Change Password' form. It includes a header with the title 'Change Password' and a note: 'Your new password should be something you will remember but someone else would find hard to guess. You can use any combination of upper and lower case letters, numbers, and punctuation.' Below the note are three input fields: 'Current Password:', 'New Password:', and 'Verify New Password:'. A 'Submit Change' button is positioned at the bottom of the form.

The Login History page shows a record of each time this username has been used to access the portal as well as the IP address being used at the time.

The screenshot shows the 'Login History' page with a table containing three columns: 'Date', 'IPAddress', and 'Login Status'. The table lists three successful login attempts.

Date	IPAddress	Login Status
Tue 07/21/09 09:53 AM	172.16.2.120	Success
Tue 07/21/09 08:56 AM	172.16.2.120	Success
Mon 07/20/09 03:44 PM	172.16.2.120	Success